HISTORIC LONDON TOWN & GARDENS weddings

Bekah Kay Creative



Welcome to Historic London Town & Gardens

Nestled on the banks of the South River, minutes from downtown Annapolis, Historic London Town and Gardens is the premier waterfront venue for your "I Dos." Twenty-three acres of pristine gardens, historic property, and sweeping waterfront views offer a romantic atmosphere to celebrate with family and friends.

Established in 1683, people have been hosting events for more than 330 years, enjoying the rustic charm of our peaceful and elegant setting. Our luscious gardens provide an unparalleled backdrop of yearround blooms.

Our dedication to making this the most memorable experience in your life is what sets us apart. Come take a step back in time as you walk into forever.

Historic London Town and Gardens, where our History becomes a part of yours.

TABLE OF CONTENTS

Lounge8
Ceremony Sites12
Cocktail Hour16
Tent19
Pavillion23
Pricing26
Catering27
FAQ's28
Contact Information









Begin your day in our lounge, where you and your wedding party will spend time together laughing and finishing final touches before your vows. Enjoy a climate-controlled room where you can snap a few pictures before the day gets in full swing. Dress hooks, a floor length mirror, and plenty of seating offer a fantastic space to spend those last few hours before saying "I do."









Host your ceremony on one of our TWO expansive lawns overlooking the South River.

Choose the East Lawn, which is called "The Bluff" and pictured above, for a ceremony separate from the cocktail hour. Ceremonies held on this lawn may face towards the water, or for a bit of history in your ceremony, face your guests towards the historic William Brown House. Both will give you water views and a stunning backdrop!



Sarah Aaron Photography

Choose the West Lawn, pictured above which is named the "Ornamental Gardens", as your ceremony site and you will have our famous river deck as an elevated altar setting. You and yours will be framed by trees overlooking the South River. The South River makes an incredible backdrop as you say your I Do's. Or another beautiful option with this lawn is to have your guests face the gardens for a lush backdrop of greenery and blooms.













Enter our classic 40x40", canopy draped tent, where you will enjoy your caterer's fantastic cuisine. With our bronze chandelier and twinkle lighting, your guests will enjoy a romantic setting with magnificent views of the water. A little bit of rain is no problem. The tent comes with 10-foot clear sides that can be closed, blocking you off from the elements without compromising the view. Our tent holds 160 guests comfortably, with the option to add additional tenting to increase guest counts to over 200.







TUIL

Paige Elizabeth Photography



Connected to our tent via our covered deck (where you'll find drinks flowing all evening), is our beuatiful glass Pavilion offers your guests an indoor, climate-controlled dance floor. Feed each other cake, dance with your family and friends, and finish off the evening close to the bar and restrooms.

The Pavilion is the perfect backup plan for when rain prevents you from saying your vows outdoors.





WEDDING PRICING

The London Town Wedding Packages includes

- 9 hours of rental time: 3 hours to setup, 5 hours of event time, and 1 hour to breakdown
- Events must end by 10pm as per Anne Arundel County Noise
 Ordinance
- Tables, chairs, tenting, and lighting included in the rental fee

Monday-Thursday	2023 Pricing \$4,800	2024 Pricing \$5,000
Friday & Sunday	\$6,500	\$6,800
Saturday	\$7,400	\$7,800

One Additional Hour of Event Time May be Added = \$500

Regular season runs mid-April through November

Discounts: \$300 off for Military \$300 off July & August

*Please note, Holiday Mondays are excluded from weekday pricing

Approved Catering List

Our caterers have been vetted and selected based on the highest standards of food quality and originality, service to the client both before and during the event, and so that there are many offerings of style and price. Inclusion on this list is neither an endorsement of the caterer's past performance nor a guarantee of the caterer's performance at your event. You must choose a caterer from our list.



FREQUENTLY ASKED QUESTIONS

VENUE & FACILITY

Why is your pricing only based mid-April – November?

Since we include the tent in our pricing, any event after November is considered "off season." We store the tent away until mid-March, and therefore, any rental during that time frame is a Pavilion only rental. You can seat around 80 in the Pavilion or do a standing cocktail style event for about 125.

How much time is allowed for setup and cleanup?

We allow 3 hours for setup and 1 hour for cleanup for every wedding. No event can end later than 10pm, with cleanup ending at 11pm, as we have a noise ordinance set by Anne Arundel County.

Where can we take photos on the property?

You are welcome and encouraged to take photos on the pier, throughout the gardens, and around the William Brown House and historic complex. You will not have access to the inside of the William Brown House or the historic buildings as those are museums. If you would like to have them open and staffed for tours, the fee is \$3,000.

Do we get a rehearsal? If so, when does that get scheduled?

A 1 hour ceremony rehearsal can be hosted the day prior to your wedding. All rehearsals are scheduled at 60 days out so that we have a good grasp on our events schedule. Rehearsals are included in your fee as long as they are during public hours. After hours rehearsals are \$75. London Town staff may be on site, but they do not assist with rehearsals. Keep in mind, we frequently have Friday, Saturday, and Sunday rentals. If there is a wedding the day before you, your rehearsal will be based around their rental time.

Do you have any décor restrictions?

We allow candles as long as they are enclosed in a votive. We do not allow sparklers or wish lanterns. All hung items in the tree, tent, or Pavilion must be done by a professional company. We do not allow anything to be applied to the walls that will cause damage (nails, tacks, heavy tape, staples, etc). Other than that, we encourage you to bring your design to life here!

Can we arrive or depart by boat?

You may! Our pier is 185' out into the South River and has a depth of 4.5 feet.

Can my pet be at my wedding?

Your four-legged family member is just that, family. We are a pet friendly venue and highly encourage our couples to include your pet in your special day. We even have recommended vendors that will assist with wedding day pet care!

Is there parking on site?

We have approximately 125 spots in our lot for parking. Cars can be left overnight.

Are there restrooms?

We have four unisex restrooms in the Pavilion. Two of them are handicap accessible.

I love your photos online, but I can't get a good feel for how the site is laid out. Do you have a map?



EVENT SERVICES

I have no clue where to start. Can you recommend local vendors or vendors that have here before?

Of course. Annapolis and the surrounding areas are filled with amazing talent. We are happy to send you our preferred professionals list upon booking.

Are tables and chairs included in my rental?

We include a number of tables and chairs in your rental fee:

- 20 60'' round tables (seat 8 10)
- 20 48'' round tables (seat 6 8)
- 35 6' rectangular tables
- 2 8' rectangular tables
- 11 high top cocktail style tables (4 can be lowered to seating heigh
- 1-30'' round table great for a cake table
- $2 \frac{1}{2}$ moon tables
- 2 28" round tables
- 320 white wood padded ceremony and reception chairs

What about linens and décor?

Linens and all other needs (china, glassware, silverware, etc) will come from the caterer. Décor you may either DIY or rent from an outside company.

Is the tent included in the pricing?

Yes, our 40x40' tent is included. It also comes with draping, full lighting, and sides. For guest counts 120 and lower, you may have your dancing in the tent, but you must rent a dance floor. Additional tenting can be rented to increase the capacity over 160. Dance floors and additional tenting are outside rentals. We can recommend companies for those but do not own them.



Do you provide a day of coordinator?

While we do not provide a day of coordinator, our director of events works with you from start to finish. On the day of the wedding, we do provide you with a London Town representative who will be on site for the duration of your event. The responsibility of the staff member is mainly building maintenance, security, and to be available for you and your vendors in case of any issues. We encourage you to chat with your caterer to see if they will assist with decor setup and any other needs you may have for the day of, as our staff person does not participate in that side of the event.

FOOD AND BEVERAGE

Can I use a caterer that is not on your list?

No, you may not. All of our caterers have been chosen based on their knowledge of London Town and their service to previous clients. You must choose a caterer from our list. Caterers are all full service meaning they will provide food, beverage, staffing, and equipment.

May we provide our own alcohol?

You may. You only will need to provide your own liquor license if the caterer you select does not have one. Liquor licenses are \$25 for beer and wine and \$50 for beer, wine, and liquor. We will assist with this process if you need to get one.

CONTRACT AND PAYMENTS

Do you hold dates?

No, we do not hold dates. Once you receive a contract from us, a signed copy must be returned along with the security deposit of \$500 and the first 50% payment within five business days.

What is the payment schedule?

After the security deposit and 50% of the rental fee are paid at signing, the final 50% is due 90 days before your wedding.

Do we get our security deposit back?

The security deposit is refundable after the wedding pending no damage. If you reschedule or cancel your date, the security deposit is forfeited. Any rescheduled weddings will then have to put another security deposit down on their newly selected date.

Is special event insurance required?

Yes. A standard \$1,000,000 policy is required at least one month prior to your wedding. This can be purchased through us to simplify the process, through websites online, or you may go through your homeowners or renters' insurance. We also require all vendors to be insured (aka DJs, florists, photographers, etc.).

For all other contract questions, including rescheduling and cancellation, please request a sample contract.

For more photos, please visit us at **www.londontownweddings.com/gallery**.

HISTORIC LONDON TOWN & GARDENS KRISTIN DEMARCO DIRECTOR OF PRIVATE EVENTS EVENTS@HISTORICLONDONTOWN.ORG 410-222-1919 X 201

For more photos, please visit <u>www.londontownweddings.com/gallery</u>

